



Lilongwe City Council
Civic Center
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6th May, 2025

REQUEST FOR PROPOSALS

PROVISION OF MANAGEMENT SERVICES FOR LILONGWE CITY COUNCIL RESTHOUSE AND DESIGN OF A COMMERCIAL CENTRE

Procurement Ref No: LCC/IPDC/120/03/25/ REST HOUSE

Background

The Lilongwe City Council (LCC) is a statutory body established under the Local Government Act (1998). LCC has land along Malangalanga Road opposite the Kachere Juvenile Rehabilitation Centre where it constructed a Rest House.

Meanwhile, LCC would like to redevelop the area into a Commercial Centre to cater for the growing needs of business people in the Central Business District (CBD). These needs are not only restricted to accommodation but also shops, banking halls, apartments and store rooms.

It is against this back ground that LCC wishes to engage a reputable firm in hospitality, business development, property management, estate development and architecture to help provide solutions to its defunct rest house and business prospects.

Objective of the Assignment

The main objective of the assignment is to rehabilitate and manage the resthouse. In addition, to design the whole plot into a Commercial Centre. The specific objectives of the assignment are as follows:

LOT 1

- 1) Rehabilitate the existing wings of the resthouse
- 2) Upgrade the existing wings to hotel standard
- 3) Manage the facilities

LOT 2

- 1) Design high rise buildings with shops on ground and first floors plus apartments on the subsequent floors. These buildings to be built on either side of the access road – They must be 4 storey's
- 2) Design an access on land between the two lodging structures which will connect with the road that passes along Centenary

Bank via the road that passes close to the prison entrance and connects with Malangalanga road.

- 3) Design at least two banking halls on either side of the access road
- 4) Design a food court and a garden
- 5) Design shops facing the road that passes along Centenary Bank, behind the lodging structures at the Rest House.

Expected Deliverables

LOT1

- 1) An upgraded rest house to hotel standard

LOT 2

- 1) Technical Designs as per outlined objectives

Qualification and Experience

The Interested Bidders should have a minimum of Master's Degree in Hospitality, Business Administration, Engineering and any relevant equivalent qualification. Demonstrated 5 years' experience in hospitality, business development, property management and estate development will be an added advantage. Must have a demonstrated financial capacity to carry out the assignment.

The RfP document in English, shall be purchased by interested bidders upon payment of a non-refundable fee of **MWK50, 000.00 to the cashier at FDH Bank Service Centre located at Civic Offices and bidding documents shall be collected from the Procurement Unit of Lilongwe City Council Civic Offices, Room No. 114.** The method of payment will be **cash or bank certified cheques** only.

The Bidder's proposal for undertaking the exercise shall be submitted in person to the address below in a sealed envelope marked **"Proposal for Management of Council Rest house and Construction of a Commercial Centre"** not later than **21st May, 2025 by 10:00am.**

**The Chairperson,
Internal Procurement and Disposal Committee
Lilongwe City Council
Robert Mugabe Street,
Civic Offices, City Centre,
P.O. Box 30396
Lilongwe 3**


Dr. Macloud D.A. Kadam'manja
CHIEF EXECUTIVE OFFICER

All correspondences should be addressed to the Chief Executive Officer
