



📍 Lilongwe City Council,
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LILONGWE CITY COUNCIL SERVICES

PLANNING AND DEVELOPMENT DIRECTORATE

Town Planning Division

- a) Preparation of City Master plans, detailed layout plans and subject plans with the City of Lilongwe.
- b) Develop and management of Geographical information system
- c) Planning control/development control activities with the City of Lilongwe.
- d) Servicing Lilongwe Town Planning Committee
- e) Servicing Infrastructure Development Committee
- f) Technical advisory services on physical urban development
- g) Infrastructure Planning including management of way leaves and road reserves
- h) Enforcement on use of guidelines and standards in physical developments
- i) Preparation of urban renewal development plans for specific areas of towns.
- j) Environmental planning including EIA for projects.

Housing and Estates Management Division.

- a) Planning of new Traditional Housing Areas (THA's)
- b) Management of existing properties in Traditional Housing Areas (THA's).
- c) Undertaking socio-economic studies in low income areas.
- d) Preparation of squatter/slum upgrading plans in low income housing areas in liaison with various Council sectors.
- e) Assisting in revenue collection in Traditional Housing Areas (THA's)
- f) Facilitating lease of developed plots in liaison with Legal Services Section.
- g) Coordination of Decent and Affordable Housing (cement and malata) Subsidy Programme in Traditional Housing Areas.
- h) Advising Lilongwe City Council on implementation of Government Strategies outlined in National Housing Policy.
- i) Advising Lilongwe City Council on urban land acquisition from Government and Malawi Housing Corporation for new Traditional Housing areas.
- j) Servicing Council Estates Development Committee including technical advisory on procedures of plot allocation.
- k) Advising Lilongwe City Council on development and management of its properties/assets.

- l) Advising Lilongwe City Council on property valuation services

Building Inspectorate Division

- a) Supervision of construction activities to ensure orderly and quality standards.
- b) Enforcement of building standards in the city of Lilongwe as outlined in Building by-laws and Building Regulations Act.
- c) Advising Lilongwe City Council on enforcement of high architectural designs suitable for various areas of city of Lilongwe.
- d) Advising Lilongwe City Council on building occupation, operations and safety standards.

Economic Planning Division

- a) Preparation of strategic plan for Lilongwe City Council
- b) Preparation of socio-economic profile for City of Lilongwe
- c) Undertaking Monitoring and Evaluation of Council development programmes.
- d) Preparation of quarterly performance management reports for the Council.
- e) Preparation of Annual performance management reports for the Council.
- f) Population census, analysis of distribution, trends and characteristics in the city per area, wards and other special units.
- g) Preparation of project grants proposals for submission to international donors for project funding.
- h) Liaising with Ministry of Economic Planning and Development on Government development planning within city of Lilongwe.