



Lilongwe City Council,  
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## LILONGWE CITY COUNCIL FEES & CHARGES

### LICENSES & PERMIT

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<b>1 Application and inspection fee</b>	35,000.00	
<b>2 Hotels:</b>		
(a) 5 star hotel	500,000.00	
(b) 3-4 star hotel	350,000.00	
(c) 2-1 star hotel	200,000.00	
(d) uncategorized	100,000.00	
<b>3 Inn, Lodge, Motel and Guest House</b>		
a) Central Business District and Low & Medium Density Areas	100,000.00	
b) Local Townships	75,000.00	
<b>4 Professional Consulting firms</b>		
a) Law firm	250,000.00	
b) Accounting & Auditing firm	250,000.00	
c) Architectural firm	250,000.00	
d) Surveying firm	250,000.00	
e) Engineering firm	250,000.00	
f) Any consulting firm	250,000.00	
<b>5 Financial institutions</b>		
a) Banks-		
i. Central Bank	10,000,000.00	
ii. Commercial bank		
- Corporate office	3,000,000.00	
- Branch	2,000,000.00	
- Agency	1,000,000.00	
b) Forex Bureau	1,000,000.00	
c) Stockbroker	250,000.00	
d) Discount house	1,000,000.00	
e) Leasing and Finance	1,000,000.00	

f) Insurance Company	
i. Insurer	5,000,000.00
ii. Broker	500,000.00
g) Money transfer- E-money	
i. Company	1,000,000.00
ii. Agent	40,000.00
h) Micro finance-	
i. Corporate office	500,000.00
ii. Branch	250,000.00
<b>6 Private Education Institutions</b>	
a) Tertiary-	
i. Class A (Offering up to degree)	1,000,000.00
ii. Class B (Offering up to diploma)	750,000.00
iii. Class C (Technical college)	200,000.00
b) Secondary Schools-	
i. Class A (International syllabus)	750,000.00
ii. Class B (local syllabus, in Low & Medium Density Area)	500,000.00
iii. Class B (local syllabus, in High Density Area)	100,000.00
c) Primary Schools-	
i. Class A (International syllabus)	250,000.00
ii. Class B Primary School (local syllabus, in Low and Medium Density areas)	150,000.00
iii. Class C Primary School (local syllabus, in High Density Areas)	50,000.00
d) Nursery Schools-	
i. Class A Nursery School (International school)	200,000.00
ii. Class B Nursery School (Low and Medium Density areas)	100,000.00
iii. Class C Nursery School (High Density Areas)	40,000.00
<b>7 Contractors-</b>	
(a) Unlimited	1,000,000.00
(b) Up to K500,000,000.00	750,000.00
(c) Up to K200,000,000.00	500,000.00
(d) Up to K100,000,000.00	350,000.00
(e) Up to K50,000,000.00	250,000.00
(f) Up to K10,000,000.00	150,000.00

<b>8 Private Medical Facilities-</b>		
(a)	Hospital	500,000.00
(b)	Clinic-	
	i. Admission	450,000.00
	ii. OPD	300,000.00
(c)	Dispensary	100,000.00
(d)	Pharmacy-	
	i. Wholesale	150,000.00
	ii. Retail	75,000.00
(e)	Drug store	50,000.00
(f)	Laboratory	50,000.00
<b>9 Private Media Houses-</b>		
(a)	Television	300,000.00
(b)	Radio	200,000.00
(c)	Print media	250,000.00
<b>10 Information Communication Technology-</b>		
(a)	Telecommunications Companies-	
	i. Corporate	3,000,000.00
	ii. Tower	300,000.00 per ton
	iii. Site office	500,000.00
	iv. Airtime distributor	100,000.00
(b)	Internet Service Provider	750,000.00
(c)	Internet café	40,000.00
<b>11 Motor vehicle-</b>		
(a)	Selling	
	- Franchise holders of the manufacturing companies	
	i. Large scale	5,000,000.00
	ii. Medium scale	1,000,000.00
	- Companies importing and selling second-hand vehicles	
	iii. Small scale	100,000.00
	- Individuals importing and selling second-hand vehicles	50,000.00
(b)	Spare parts and Accessories	50,000.00
<b>12 Motorcycle Dealers</b>		350,000.00
<b>13 Equipment, Plant &amp; Machinery-</b>		
(1)	Industrial	
	- Franchise holders of the manufacturing companies	
(a)	Large scale	1,000,000.00
(b)	Small scale	250,000.00
	- Individuals importing and selling brand new	150,000.00
	- Individuals importing and selling second-hand	50,000.00

<b>14</b>	<b>Repairing of electrical, electronic, telecommunication and domestic appliances.</b>	40,000.00
<b>15</b>	<b>Filling Station</b>	60,000.00 per pump
<b>16</b>	<b>Landscapers-</b>	
	Companies providing landscaping services	
	(a) Large scale	350,000.00
	(b) Medium scale	100,000.00
	Individuals providing landscaping services	40,000.00
<b>17</b>	<b>Carwash-</b>	40,000.00
<b>18</b>	<b>Carpentry &amp; Joinery-</b>	
	(a) Companies	200,000.00
	(b) Individuals-	40,000.00
<b>19</b>	<b>Video show room/video rent</b>	40,000.00
<b>20</b>	<b>Driving Schools</b>	100,000.00
<b>21</b>	<b>Auctioneers &amp; Estate Agents</b>	100,000.00
<b>22</b>	<b>Dry cleaning services-</b>	
	(a) Companies	100,000.00
	(b) Individuals	40,000.00
<b>23</b>	<b>Travel Agents</b>	150,000.00
<b>24</b>	<b>Security companies-</b>	
	(a)	200,000.00
<b>25</b>	<b>Clearing and Forwarding Agents</b>	200,000.00
<b>26</b>	<b>Recording studios-</b>	75,000.00
<b>27</b>	<b>Photo studios-</b>	100,000.00
<b>28</b>	<b>Photography (Individual) -</b>	40,000.00
<b>29</b>	<b>Advertising companies</b>	200,000.00
<b>30</b>	<b>Warehouse for commercial purposes</b>	100,000.00
<b>31</b>	<b>Bookshop-</b>	50,000.00
<b>32</b>	<b>Printing &amp; Publishing</b>	200,000.00
<b>33</b>	<b>Curios</b>	40,000.00
<b>34</b>	<b>Funeral Parlour &amp; Morgue</b>	100,000.00
<b>35</b>	<b>Fumigation and Pest control-</b>	
	(a) Large scale	
	- Organisation	100,000.00
	(b) Small scale	
	- Individual	40,000.00
<b>36</b>	<b>Premises for skilled labour services (Welding, Watch Repair, Plumbing, Painting, Sawyer, Fine Art, Bicycle Repair, Blacksmith, Tinsmith, Shoe maker, Decoration and any other business that provide skilled labour services).</b>	40,000.00
<b>37</b>	<b>Recruitment /Employment bureau</b>	40,000.00
<b>38</b>	<b>Casino</b>	750,000.00

<b>39 Beauty parlour/Massage/acupuncture-</b>		
(a) Organisation		100,000.00
(b) Individual		40,000.00
<b>40 Barbershop-</b>		
(c) Central Business District-		50,000.00
(d) Townships-		40,000.00
<b>41 Timber</b>		
(a) processing-		200,000.00
(b) Selling-		50,000.00
<b>42 General Wholesalers-</b>		
(a) Central Business District		200,000.00
(b) Townships		100,000.00
<b>43 Retailers-</b>		
(a) Central Business District		75,000.00
(b) Townships		40,000.00
<b>44 Tailoring and knitting-</b>		
(a) Companies (specialized in tailoring/knitting)		150,000.00
(b) Located in major trading centres		40,000.00 per machine
(c) Khonde tailors/Knitters and those located in townships		40,000.00 per machine
<b>45 Manufacturing Factories/Industries</b>		
(a) Heavy		K2,000,000.00
(b) Light		K1,000,000.00
<b>46 Liquor manufacturing and trading</b>		
1. Grade "A" Bar		
(a) Premier		MK200,000.00
(b) Platinum		MK100,000.00
(c) Gold		MK75,000.00
(d) Silver		MK50,000.00
2. Grade "B" Retail liquor Shops		MK125,000.00
3. Grade "C"		
(a) Hotel/Casino		MK75,000.00
(b) Lodges and Motels		MK50,000.00
4. Grade "D" Restaurant		MK150,000.00
5. Grade "E" Club		MK150,000.00
6. Grade "F" Cabarets		MK 50,000.00 per day
7. Grade "G" Theatres		MK50,000.00
8. Grade "H" Bottle stores		MK100,000.00
9. Grade "I" (Nature Sanctuary and Recreation Parks)		MK75,000.00

	10. Grade "TA" Air Terminals	MK100,000.00
	11. Grade "J" Railways & Bus Stations-	
	(a) International Bus Station	MK100,000.00
	(b) Local Bus Station	MK50,000.00
	(c) Railway Station	MK50,000.00
	12. Manufacturing licences-	
	(a) Distillers licence	MK300,000.00
	(b) Commercial brewers licence (Translucent)	MK500,000.00
	(c) Wine maker licence	MK100,000.00
	(d) Opaque beer brewer licence	MK300,000.00
	13. Wholesale licenses-	
	(a) Wholesale manufacturer licence	MK150,000.00
	(b) Agents licence	MK100,000.00
	14. Auctioneers' temporary licence	MK 50,000.00 per day
	15. Opaque beer licence-	
	(a) Retailers licence	MK60,000.00
	(b) Wholesalers licence	MK100,000.00
	<b>47 Operation of amusement machines-</b>	
	(a) Casino	K500,000.00
	(b) Amusement or entertainment places (outdoor)	K250,000.00
	(c) Clubs, Bars and Bottle store	K 75,000.00
	<b>48 Food processing, packaging and vending</b>	
	1. Wholesalers	K100,000.00
	2. Tuckshops /hawkers/ Food Canteen / Fresh food shops	K 45,000.00
	3. Groceries—	
	(a) Central Business District and Low Density Areas	K75,000.00
	(b) Local Townships	K50,000.00
	4. Butcheries—	
	(a) Central Business District and Low & Medium Density Areas	K 75,000.00
	(b) Local Townships	K 50,000.00
	5. Bakeries outlets	K 50,000.00
	6. Take away and coffee shops—	
	a) Central Business District and Low & Medium Density Areas	K 75,000.00
	b) Local Townships	K 50,000.00
	7. Restaurant—	
	(1) Central Business District and Low & Medium Density Areas-	
	a) Premier	K 75,000.00
	b) Standard	K 50,000.00
	(2) Local Townships Restaurant	K 45,000.00
	10. Hotels—	
	(a) 5-star	K125,000.00
	(b) 4-3 star	K100,000.00
	(c) 2-1 star	K 75,000.00
	(d) Uncategorized	K 60,000.00

11. Lodges, Inns, Motels & Guest houses—	
(a) Central Business District and Low & Medium Density Areas	K 75,000.00
(b) Local Township	K50,000.00
12. Clubs	K100,000.00
13. Superette	K75,000.00
14. Supermarkets	K100,000.00
15. Food Manufacturing & Processing—	
(a) Dairies	K 75,000.00
(b) Bakeries	K 75,000.00
(c) Milling Companies	K 40,000.00 per motor
(d) Refiners	K100,000.00
(e) Breweries/Distilleries	K 75,000.00
(f) Bottled water	K 75,000.00
(g) Any other food product	K 75,000.00
(h) Small scale confectionery	K 40,000.00
16. Unprocessed Milk	K 40,000.00
<b>49 Private public Service Vehicle Terminus</b>	K250,000.00
<b>50 Motor Vehicle repair</b>	K100,000.00
<b>51 Agro – dealer</b>	K75,000.00
<b>52 Transport business operator</b>	K75,000.00
<b>53 Decoration</b>	K50,000.00
<b>54 Car Hire</b>	K100,000.00
<b>55 Licence replacement</b>	K10,000.00