



Lilongwe City Council,
 P.O. Box 30396 City Centre
 Lilongwe 3
 +265 1 773 347
 info@lcc.mw

LILONGWE CITY COUNCIL FEES & CHARGES

DIRECTORATE OF COMMERCE, TRADE AND INDUSTRY

MAIN VOTE	ACCOUNT	DETAILS	APPROVED RATE
		Billboard Advertising per sq meter / month	
		- Prime areas (along M1 and within 50 meters of roundabouts)	1,500.00
		- Non prime area	1,000.00
		- Digital boards	2,500.00
		Bill boards without adverts (flat fee/month)	750.00
		Street poles per board per month	
		- Board with advert/week each	2,000.00
		- Board without advert/week	1,000.00

ADMINISTRATION SERVICES DEPARTMENT

MAIN VOTE	ACCOUNT	DETAILS	APPROVED RATE
		MISCELLANEOUS INCOME	
		HIRING CHARGES	
		a) Main Conference Room	
		b) Cafeteria	
		c) Wedding Photos with fountain	20,000.00
		d) Wedding Photos without fountain	15,000.00
		e) Video Recording Charge	10,000.00
		f) Photo Shooting Charge	10,000.00
		g) Hire of MCR+ Projector/Flip Chart Stand	-

		Permission to solicit funds/Big walk	10,000.00
		Permission for promotion (Static)	30,000.00
		Permission for promotion (Mobile)	30,000.00
		Permission for open events	15,000.00
		Hire of open grounds	15,000.00
		LEGAL SERVICES FEES	
		Recovery of Legal Costs	
		CONSENT APPLICATION FEE	5,000.00
		TITLE DEEDS FEE	50,000.00
		LETTING OF ASSEMBLY PREMISES/ MONTH	
		LAND LEASE APPLICATION FEE	5,000.00
		PREPARATION FOR LEASE	25,000.00
		STUMP DUTY FOR LEASE DOCUMENTS	5,000.00

HEALTH AND SOCIAL SERVICES DEPARTMENT

MAIN VOTE	ACCOUNT	DETAILS	APPROVED RATE
			K
		Waste Collection Fees	
		Private Vehicles : (per trip)	
		i) 1 - 3 tonnes	15,000.00
		ii) 4-7 tonnes	15,000.00
		iii) 8 - 10 tonnes	15,000.00
		iv) 11 - 20 tonnes	30,000.00
		v) 21 - 30 tonnes	50,000.00
		vi) 31 - 40 tonnes	60,000.00
		vii) 41 - 50 tonnes	80,000.00
		viii) 51 - 60 tonnes	100,000.00
		ix) Over 60 tonnes	200,000.00
		x) Certificate (COD)	30,000.00
		xi) Labour per person	5,000.00

		Service	
		a) Compactor per visit	11,500.00
		b) Compactor per load	19,000.00
		Skip Carrier collection	11,500.00
		Skip Rental per month	9,500.00
		Medical Examinations Charges for Food Handlers : including Stool/Urine reports and Stool Culture	
		1. Medical Examination for Food Handlers	
		a) From Hotels, Clubs, Motels, Lodges	15,000.00
		b) From Dairies, Bakeries and food manufacturing	10,000.00
		c) Restaurants, Takeways, Fish and Chips, Coffee Shops,	5,000.00

HEALTH AND SOCIAL SERVICES DEPARTMENT

MAIN VOTE	ACCOUNT	DETAILS	APPROVED RATE
		2. Food Handlers Training Fees	
		a) From Hotels, Motels, Clubs, Lodges, Casinos and Food Manufacturers plus Bakeries	30,000.00
		b) From Restaurants, Takeaways, Fish and Chips, Coffee Shops and Butcheries	20,000.00
		c) Medical Cards	5,000.00

		PEST CONTROL	
		a) Bee Destruction per swarm	12,000.00
		b) Debatting per house	10,000.00
		(against) - 4m by 5m size room	
		c) Deratting per house	10,500.00
		d) Killing snakes per service	15,000.00
		e) Lawn spray per 5litre pump	5,000.00
		f) House spray	
		1 bed room house	7,500.00
		2 bed room house	10,000.00
		3 bed room house	17,000.00
		HOME ECONOMICS	
		Ante-natal Fees per head	5,000.00
		Early Childhood Development	
		Training Fees	5,000.00
		CEMETERY CHARGES	
		BURIAL AND OTHER FEES	
		a) Grave Digging - Child	
		Tomb construction	8,000.00
		Labour per group/ per grave digger	2,500.00
		Transport - Hearse	15,000.00
		Grave	6,500.00
		a) Grave Digging - Adult	
		Tomb construction	10,000.00
		Labour per group/ per grave digger	2,500.00
		Transport - Hearse	15,000.00
		Grave	8,500.00
		Lowering machine - all ages	10,500.00
		Hearse Attendants	2,500.00
		EXHUMATION CHARGES	
		f) Exhumation Fee	20,000.00
		i. Grave Diggers	2,500.00
		ii. Supervisors/Undertaker	3,500.00

		SEPTIC TANK EMPTYING	
		(a) WITHIN THE CITY	
		- Septic Tank Emptying per load	25,000.00
		- Mileage Charge/km	500
		(b) OUTSIDE THE CITY:	
		i. Service Charge per load	40,000.00
		ii. Mileage Charge per km	500.00
		iii. Administration cost	50%
		(cancellation)	
		PIT LATRINE EMPTYING	
		(a) Pit latrine Emptying per load 6000cc (Within City)	25,000.00
		(b) Pit latrine Emptying per load 6000cc (Outside LL)	40,000.00
		c) Mileage (outside city) per km	500.00

ENGINEERING SERVICES DEPARTMENT

MAIN VOTE	ACCOUNT	DETAILS	APPROVED RATE
		MISCELLANEOUS INCOME	
		Hanging and removing banners across street	30,000.00
		Allowance for hanging banners outside working hours	6,000.00
		Daily advertising rate per banner	
		Commercial	10,000.00
		Non Commercial	5,000.00

LEISURE, CULTURE & ENVIRONMENTAL SERVICES DEPARTMENT

MAIN VOTE	ACCOUNT	DETAILS	APPROVED RATE
		Sale of Trees and Shrubs	
		Ground cover (s)	350.00
		Climber (m)	
		Palms (m)	500.00
		Sheenas Gold	350.00
		Privet	350.00
		Durant Green/Var	350.00
		Scheffrella Var	650.00
		Scheffrella Green	450.00
		Cycad	3,500.00
		Fish Palms	600.00
		Areka Palm	600.00
		Cane Palm	600.00
		Fan Palm	600.00
		Bougainvillea spp (m)	
		Hedge seedlings (s)	450.00
		Shrubs all types (m)	450.00
		Amenity trees(s) (m)	450.00
		Indoor Plants	450.00
		Wreaths (small)	3,000.00
		Wreaths (standard)	4,500.00
		Wreaths (Large)	6,000.00
		Floral Decorations	140,000.00
		Tree cutting or felling	
		A. Trees on Clear Ground	
		1a) Small size up to 30cm diameter	2,250.00
		b) Removing tree stump	4,500.00
		2a) Medium size up to 45cm diameter	6,000.00
		b) Removing tree stump	6,750.00
		3a) Large size up to 60cm diameter	9,000.00
		b) Removing tree stump	10,500.00
		4a) Extra large 61cm diameter & above	9,000.00
		(including 15% additional 10cm)	

		B. Trees close to a house, powerline, telephone line and other structures	
		1) small size up to 30cm diameter	
		a) Light branching tree	4,000.00
		b) Heavy branching tree	6,400.00
		c) Removing tree stump	4,500.00
		2) Medium size up to 45cm diameter	
		a) Light branching tree	7,600.00
		b) Heavy branching tree	9,400.00
		c) Removing tree stump	6,000.00
		3) Large size up to 60cm diameter	
		a) Light branching tree plus 50%	7,600.00
		b) Heavy branching tree plus 80%	9,400.00
		c) Removing tree stump plus 5% of (a) for additional 10cm	9,000.00
		4) 61cm & above diameter	
		a) Light branching tree plus 10% Additional 10cm	9,000.00
		b) Heavy branching tree plus 10% of (a)	9,000.00
		c) Removing tree stump plus 5% of (b) for additional 10cm	9,000.00
		Tree pruning (Based on Size)	
		Small size up to 30cm	
		a) Light branching	1,500.00
		b) Heavy branching	2,250.00
		Medium size up to 45cm diameter	
		a) Light branching	3,750.00
		b) Heavy branching	4,350.00
		Selling of tree logs	
		1 cubic meter	4,500.00
		Cutting or Uprooting Bamboos	
		a) Cutting per square meter	1,200.00
		b) Uprooting per square meter	3,000.00

		Top soil	2,250.00
		Flower vase small	1,200.00
		Flower vase medium	1,500.00
		Flower vase large	1,800.00
		50kg Bag of Grass	600.00
		Monkey puzzle	3,000.00
		Fuel Wood Sales (per metre squared)	1,500.00
		Head load firewood	100.00
		Sale of eucalyptus and pine trees:	
		Less than 6cm	200.00
		6cm to 8cm	300.00
		9cm to 11cm	400.00
		12cm to 14cm	500.00
		15cm to 17cm	600.00
		18cm to 20cm	700.00
		21cm to 23cm	800.00
		24cm to 26cm	900.00
		27cm to 30cm	1,000.00
		TREES	
		Bamboo tree yellow	300.00
		Bamboo tree green	300.00
		(standard) Rose	500.00
		SALE OF GRAFTED TREES	
		Mango (each)	300.00
		Apples (each)	300.00
		Avocado pear (each)	300.00
		Casmoroa (each)	300.00
		Peach (each)	300.00
		Plum (each)	300.00
		Nectarine (each)	300.00

TOWN PLANNING AND ESTATE MANAGEMENT SERVICES DEPARTMENT

MAIN VOTE	ACCOUNT	DETAILS	APPROVED RATE
		SCRUTINY FEES	RATE
		PLANNING	
		RESIDENTIAL DEVELOPMENT	

	High Density	
	Medium Density	
	Low Density	
	INSTITUTIONAL DEVELOPMENT	
	Churches and Schools	
	INDUSTRIAL DEVELOPMENT	
	Factory	
	Warehouse	
	OFFICE/COMMERCIAL DEVELOPMENT	
	Single storey buildings	
	Multi storey buildings	
	Local centre shops	
	FENCES	
	Wire Fence	
	Brick Fence	
	Concrete Panel Fence	
	SEPTIC TANK	
	OCCUPATIONAL CERTIFICATE	
	A. COMMERCIAL INDUSTRIAL BUILDINGS	
	a) 1 storey	
	b) Multistorey	
	c) Local Centre Shops	
	MISCELLANEOUS	-
	One surface car parking space	
	Application in Principle	
	Subdivision per plot created	
	Subdivision per plot created (above 10 plots)	
	Sewer Connection Fees	
	Residential	
	Commercial	
	Industrial	
	Institutional	
	Certificate of Occupation, 0.1 % of final cost	
	Clearance certificate	
	Copy of city rates	

		ESTATES	
		APPLICATION FORMS	
		Residential Plot (PHA)	
		Commercial Plot	
		Lease Plot (Govt Rates)	
		PROCESSING FEES	
		Allocation Fees for:	
		Residential Plot	
		Church Plot	
		School Plot	
		Commercial Plot (0.0036/ha)	
		Industrial Plot (0.0036/ha)	
		GROUND RENTS	
		High Density	
		Medium Density	
		Low Density	
		Commercial	
		LEGALISATION	
		CHANGE OF OWNERSHIP	
		Next of Kin	
		Private Sale	
		BEACON REPLACEMENT	
		First Beacon	
		Extra beacon	
		Survey of Plot	
		Site Plan Provision	
		Proto type House Plan	
		Survey drawing and computation fees - 0.036ha	
		<i>Plan scrutiny fees is calculated at 0.8% of the cost of construction</i>	