



## LILONGWE CITY COUNCIL

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### REQUEST FOR PROPOSALS

#### ADOPT A ROUND-ABOUT

Lilongwe City Council would like to Request for Proposals to adopt one or more round-abouts in the City of Lilongwe in partnership with the Council. The list of available round-abouts is as follows:

1. Parliament Round-About
2. Capital Hotel Round-About
3. Central Hospital Round-About
4. Town Hall Round-About
5. Paul Kagame road near Amina House Round-About
6. Mtunthama round-about (Area 3)
7. Bingu National Stadium Roundabout

The applicants must state the round-about(s) of interest and proposed ideas of developing and managing them.

Lilongwe City Council will enter into an agreement with the successful applicants on the terms of the management of the round-abouts which will include the following:

- 1) The successful applicant will have advertising rights on the centre circle of the chosen round-abouts;
- 2) The successful applicant will be responsible for landscaping and for payment of water bills for the landscape maintenance of the actual roundabout and surrounding traffic islands.

Interested applicants will be evaluated and shortlisted upon submission of the following information:

- (a) Proof of the firm's registration and eligibility to conduct business in Malawi, (Physical Address, audited accounts for the past one year and tax adherence
- (b) Compliance with the technical specifications,
- (c) Schedule of works and business plan,
- (d) Maintenance Plan
- (e) Advertising tools to be used.

A maximum of 2 roundabouts will be allowed to be adopted for each potential investor. Firms will be selected in accordance with procedures described in this RfP and the Public Procurement Act of 2017, the Public Procurement Regulations 2020.

Interested bidders may obtain request for proposal (RfP) documents and further information during working hours from **Monday, 28<sup>th</sup> September, 2020**. The RfP may be sent by e-mail upon request from the Procurement Section, Lilongwe City Council, Civic Offices, Robert

Mugabe Crescent, Lilongwe. **Attention:** Principal Procurement Officer; Email: andrew.ngalande@lcc.mw

The RfP document in English, shall be purchased by interested bidders upon payment of a non-refundable fee of **MWK20, 000.00 to the cashier at FDH Bank Service Centre located at Civic Offices and bidding documents shall be collected from the Procurement Unit of Lilongwe City Council Civic Offices, Room No. 308.** The method of payment will be **cash or bank certified cheques** only.

Electronic bidding will not be permitted and late bids will be rejected.

Eligible bidders must submit ONE original document and THREE copies of RFP in a sealed envelope. RFP must be delivered into TENDER BOX at the address below **by 14:00 hours on Monday, 19<sup>th</sup> October 2020.** Late RFP will be rejected. The RFP must be clearly marked **“RFP for ADOPT A ROUND-ABOUT”**

Eligible bidders must submit their bids to:

The Chairperson  
Internal Procurement and Disposal Committee  
Lilongwe City Council  
Plot 19/22, Off Robert Mugabe Crescent  
Civic Centre  
P.O. Box 30396  
**Lilongwe 3**  
**Malawi**